

RISK ASSESSMENT

Activity being Risk Assessed:	Dealing with transmissible illness/ sickness
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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Spread of illnesses / sickness	Pupils and staff who catch could be very unwell	<p>See RAG rated measures (below) AMBER</p> <p>Children, staff and parents who are feeling unwell to follow advice and to not attend school site. Children to be given access to remote learning if appropriate. Staff to work from home if appropriate.</p> <p>If a child or staff member displays symptoms of transmissible illness/ sickness during the school day, the child will be sent home. Child will go to main school Reception to await parent/ carer.</p>	Keep under review based on local information and current case rate in school. Move to red/ green if needed.	Headteacher	Ongoing	
Vulnerable members of staff catching transmissible illness/ sickness	Vulnerable staff could be very unwell/death	Individual risk assessments to be written for these staff. Individual risks identified and mitigated through risk assessment measures. Regular reviews and discussion with staff member to ensure they are happy with risk assessment measures.	<p>Ensure staff inform us and update us regarding personal circumstances and medical needs.</p> <p>Consider Occupational Health advice as necessary.</p>	SLT	Ongoing	
Vulnerable children catching transmissible illness/ sickness	Children could become very unwell/ risk of death	If transmissible illness/ sickness is prevalent in a year group, parents of identified vulnerable children will be informed. They can then seek medical advice.	DH to liaise with families and adapt individual risk assessments as needed.	Deputy Headteacher	As needed	

Risk Assessment Completed by (Name):	Lisa Robinson	Job Title:	Business Manager	Date:	
Authorised by Line Manager (Name):	John Myers	Job Title	Headteacher	Date:	
Reviewed by:	Juliette Little	Job Title	Acting Deputy Headteacher	Date:	
Distribution List:	All staff	Job Title:		Date:	
	Parents				
	Governors				
Green	<p>Mixing</p> <ul style="list-style-type: none"> • Children can mix freely. • Whole key stage or whole school assemblies. <p>Cleaning</p> <ul style="list-style-type: none"> • Additional day time cleaning. • Teachers and staff to promote regular hand washing. <p>Lunches</p> <ul style="list-style-type: none"> • No restrictions. <p>Start/ End times</p> <ul style="list-style-type: none"> • KS1/ EYFS start time 10mins staggered with KS2 to support parent pick up. <p>Visitors/ Meetings</p> <ul style="list-style-type: none"> • Parents/ visitors allowed in building. • Morning briefings in the staff room weekly. • Face to face training sessions- no distance necessary. <p>Masks</p> <ul style="list-style-type: none"> • Masks optional. <p>Additional Risk assessment measures in place for staff/ pupils with specific vulnerabilities or medical needs.</p>				

Amber	<p>Mixing</p> <ul style="list-style-type: none"> • Some children mix between year groups for necessary sessions e.g., phonics • Phase assemblies led by SLT e.g., Year 1 and 2, Years 3 and 4, Years 5 and 6 • Remove restrictions on staff room and toilets. No maximum number. • Children can mix in toilets. • Co2 Monitors in use in classrooms- ensure good ventilation with windows/ doors. <p>Cleaning</p> <ul style="list-style-type: none"> • Additional day time cleaning • Teachers and staff to ensure regular hand washing especially at transition times of day when entering school and eating. • Hand sanitiser available. • Deep cleaning when cases of transmissible illness/ sickness become apparent. <p>Lunches</p> <ul style="list-style-type: none"> • Children can share outside space at lunch times. • Some mixing inside at lunch times. <p>Start/ End times</p> <ul style="list-style-type: none"> • KS1/ EYFS start time 10mins staggered with KS2 to support parent pick up. <p>Visitors/ Meetings</p> <ul style="list-style-type: none"> • In person meetings within the building to take place maintaining distance. • Work experience students allowed on site. • Parents' Evening meetings to be virtual. • Morning briefing in hall to maintain distance where possible. • Face to face staff meetings- maintain some distance where possible. <p>Testing</p> <ul style="list-style-type: none"> • Parents/ staff/ pupils with transmissible illness/ sickness to isolate and not attend site following government guidance. • No asymptomatic testing. <p>Masks</p> <ul style="list-style-type: none"> • Masks optional. <p>Additional</p> <p>Risk assessment measures in place for staff/ pupils with specific vulnerabilities or medical needs.</p>
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Red

Mixing

- No mixing across year groups.
- Limited staff mixing, staff allocated a 'primary bubble.'
- No group gatherings or assemblies in person. Virtual only.
- Maximum room restrictions in place for children's toilets/ staff room etc.

Cleaning

- Additional day time cleaning.
- Teachers and staff to ensure regular hand washing at all transition times especially when entering school and eating.
- Hand sanitiser available.
- Deep cleaning when cases of Covid become apparent.

Lunches

- Lunches in classrooms or one year group in hall at a time.

Start/ End times

- KS1/ EYFS start time 10mins staggered with KS2 to support parent pick up.
- Consider year group staggered start times.

Visitors/ Meetings

- No visitors in the building unless approved by SLT.
- No face-to-face staff meetings. No morning briefings.

Testing

- Staff/ pupils with specified illness to isolate and not attend site.
- Contact UKHSA.

Masks

- Masks in communal areas.
- Parents encouraged to wear masks.

Additional

- Risk assessment measures in place for staff/ pupils with specific vulnerabilities or medical needs.
- Adults who are at higher risk to minimise contacts.